

29 February 1972

MEMORANDUM FOR: Deputy Director for Support

THROUGH : [] and Wattles

SUBJECT : Recommended Use of Year-End Funds
(\$1,000) for Federal Records Project

1. The Archivist of the United States has again appealed to all Agencies of the Government and several interested private industries to help finance a Records Research Project at the National Bureau of Standards (TAB A). I believe that Agency participation with a minimal investment of \$1,000 would be appropriate and advisable. The research objectives and enhancement of Agency image in the Federal community will exceed our modest contributions. I recommend that we allocate 1972 year-end funds of \$1,000 for this Project.

2. The Bureau of Standards is researching into the long-term stability required for records media used by government agencies. National Archives contributes one-third of the funds, industry one-third, and other Agencies a third. The CIA participated in 1969 with a \$3,000 contribution (DDS letter to NARS 4 Apr 69 -- TAB B). We have not provided any funds since 1969. In 1964 the Agency joined in a similar project and contributed \$5,000 to help solve the problem of "measle" spots on microfilm. (Executive-Director memo to NARS 7 August 64 -- TAB C)

3. Although I am including a \$1,000 amount in my 1974 Budget for future participation, I recommend your use of year-end funds for immediate participation.

4. If you approve I shall confer with [] on the matter and prepare a response to the Archivist for your signature.

Orig. & 1 - Addressee
1 - RAB Subject
1 - RAB Chrono
1 - SSS Subject
1 - SSS Chrono

[]
Chief

Support Services Staff

Attachments
As stated

Approved: _____

John W. Coffey, DDS

Date